



My Wedding Songs

by WeddingMuseum.com

DJ Wedding Reception Worksheet

General Information

Bride's Name:	Reception Start Time:
Groom's Name:	Reception End Time:
Contact Cell Number:	Guest Arrival Time:
Email:	Event Setting:
	<input type="checkbox"/> Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Need Generator?
Name and number of contact person including day of the wedding:	Vendor Attire:
Wedding Location:	Expected Number Of Guests:
Reception Location:	Venue Contact Person:
Venue Location:	Venue Phone Number:
Venue Room Name:	Other Considerations:

Reception Information

Introduction Of Wedding Party Into Hall: ___ No ___ Yes	Bridal Dance Song: ___ No ___ Yes: - Artist and Song:
Blessing: ___ No ___ Yes: - ___ Clergy ___ DJ Other _____	Father/Daughter Dance: ___ No ___ Yes: - Artist and Song:
Dinner Music: ___ No ___ Yes: Music _____	Mother/Groom Dance: ___ No ___ Yes: - Artist and Song:
Announce the cutting of the cake: ___ No ___ Yes** ___ Traditional cake cutting with song and feeding of the bride and groom. ___ Low key with little attention. ___ Non-Traditional music for the cake cutting. Specify: _____	Bridal Party Dance: ___ No ___ Yes: - Artist and Song:

**The cutting of the cake is a ceremony which is intended to symbolize the caring and sharing for one another. We recommend forks be used as they make the image very attractive for the photographer. Forks may also minimize the possibility of someone being hurt with the more playful squashing that sometimes happens.

Type of music desired for dancing:	Would you like a "Dollar Dance": ___ No ___ Yes: - Artist and Song:
Special Dedications:	Special Announcements:
Introduce The Best Man's Toast: ___ No ___ Yes	Introduce Maid/Matron Of Honor's Toast: ___ No ___ Yes

Introduce The Bouquet Toss:	Introduce The Garter Toss:
<input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Yes
Special Instructions:	

Bridal Party Instructions

Members of the bridal party should be introduced in the following order:

Parents Of The Bride:

Parents Of The Groom:

Usher and Bridesmaid:

Usher and Bridesmaid:

Usher and Bridesmaid:

Usher and Bridesmaid:

Usher and Bridesmaid:

Flower Girl and Ring Bearer:

Special Guests:

Best Man:

Maid/Matron of Honor:

Bride and Groom:

Mr. and Mrs. John Doe John and Jane Doe Other:

Other:

The receiving lines can be held at the church or at the reception hall. When the receiving line is at the hall, it is usually when after the photographer has taken the formal pictures. Some halls have a standard procedure they like to follow. Please check with your DJ if you have any questions. Receiving lines can be as few as the bride and groom, parents, best man and maid/matron of honor.

If the receiving line is at the hall, the order is as follows:

1. Mother and Father of the Bride
2. Mother and Father of the Groom
3. Bride and Groom
4. Ushers and Bridesmaids
5. Special Guests